Better and More Effective Meetings

Robert's Rules of Order Workshop

For any size of meeting - board, council, association, club, or committee

Orem	- Saturday, July 13,	8:30 am-5:00 pm
Salt Lake City	- Saturday, July 20,	8:30 am-5:00 pm
St. George	- Saturday, July 27,	8:30 am-5:00 pm
Layton	- Saturday, August 31,	8:30 am-5:00 pm

Register online at Parliamentarian.com

$125 (includes box lunch)

Special offer - Register NOW and receive a free copy of Robert's Rules. See registration at Parliamentarian.com for details.





For the Chair

- Improve your poise and confidence
- Learn how to deal with difficult members and situations
- Gain insights on keeping your meetings orderly and on track
- Lead effective and enjoyable meetings

For the Member

- See how to make better use of your time in meetings
- Never be confused again by parliamentary procedure
- Learn how to participate and be heard
- Don't let others railroad the meeting

For the Parliamentarian

- Hear the top 10 most common errors
- Learn your role and duties
- Get training on advising the chair
- See how your role can impact everyone attending for the better
- Find out how to prepare so things go smoothly

For questions or information:
Kirby@Parliamentarian.com
Register: Parliamentarian.com

About the Instructor:



Kirby Glad is certified by the National Association of Parliamentarians as a Professional Registered Parliamentarian, the highest level of certification available. He is also an instructor for the Utah State Association of Parliamentarians.

Can't attend? See our online training options at:

Parliamentarian.com